



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

30 October 2025

DIVISION MEMORANDUM
No. 625, s. 2025

**2025 DRRM PROGRAM IMPLEMENTATION REVIEW AND PLANNING
CONFERENCE FOR FY 2026 WITH BENCHMARKING ACTIVITY**

To: Assistant Schools Division Superintendents
Chief- Curriculum Implementation Division (CID)
Chief- School Governance and Operations Division (SGOD)
Select Education Program Supervisors
Select Public Schools District Supervisors
Sub-Office DRRM Coordinators
All Others Concerned

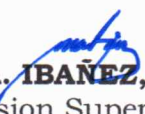
1. In view of the need to assess and strengthen school-level preparedness, recovery and continuity strategies in light of the escalating impact of recent hazards on the education sector, this Office thru School Governance and Operations Division scheduled the 2025 DRRM Program Implementation Review and Planning Conference for FY 2026 with Benchmarking Activity on November 11-14, 2025 at a venue to be announced in an advisory.
2. This activity aims to:
 - a. evaluate the effectiveness and compliance of FY 2025 DRRM interventions with the DPRP implementing guidelines, ensuring that funds and mitigation measures are targeted to the highest priority needs;
 - b. benchmark successful practices in safe learning facilities, and;
 - c. produce an evidence-based FY 2026 DRRM action plan.
3. The participants of this activity are the 34 Sub-Office DRRM Coordinators, 24 School-based Project Development Officers, Members of the Division DRRM Training Team and select SDO Personnel.
4. In addition, all Sub-Office DRRM Focal Persons are requested to prepare a 10-15-minute presentation highlighting the following:
 - a. compliance of the respective Sub-Office with existing DRRM policies and guidelines;
 - b. DRRM innovations and best practices implemented within the schools or sub-office level; and
 - c. challenges and recommendations in sustaining and enhancing DRRM initiatives in schools.

The reports should be supported with relevant data, photos, and documentation to substantiate your sub-office's accomplishments.



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

5. Expenses relative to the conduct of this activity shall be charged against the available Division Disaster Preparedness and Response Program Fund, while the incidental expenses of the participants shall be charged against their respective MOOE/local funds subject to usual accounting and auditing rules and regulations.
6. This Memorandum shall also serve as the Authority to Travel of all the participants.
7. For further details, please coordinate with Mr. James Angelo T. Año, Division DRRM Officer through e-mail at sgodbatangas@deped.gov.ph.
8. Immediate dissemination of and compliance with this Memorandum is expected.


MARITES A. IBAÑEZ, CESO V
Schools Division Superintendent

Encl.:
As stated

Reference:
2025 Disaster Preparedness and Response Program Fund Implementing Guidelines

To be indicated in the Perpetual Index under the following subject:
Issuances
Division Memorandum
Calendar

JATA, 2025 DRRM PROGRAM IMPLEMENTATION REVIEW AND PLANNING CONFERENCE FOR FY 2026 WITH BENCHMARKING ACTIVITY, S2-113218, 30102025



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

Annex A

2025 DRRM PROGRAM IMPLEMENTATION REVIEW AND PLANNING CONFERENCE
FOR FY 2026 WITH BENCHMARKING ACTIVITY

PROGRAM OF ACTIVITIES

TIME	ACTIVITY	IN-CHARGE
7:00 – 8:30	Registration of Participants	TWG
8:30- 12:00 nn	Preparation of Accomplishment Reports Orientation Session for TWG Exhibit/Display Setup	
12:00 – 1:00 pm	Lunch	
1:00- 1:30	Mindfulness Exercise	Mr. Noah P. Duque
1:30 – 2:00	Preliminaries: National Anthem Prayer Himno ng Batangas Safety Reminders	Audio-visual Presentation Hotel Management-Safety Officer
	Welcome and Opening Remarks	Jofit P. Dayoc, CESE Asst. Schools Div. Superintendent
	Presentation of Participants	Program Facilitator
2:00 – 2:15	Inspirational Message	Marites A. Ibanez, CESO V Schools Division Superintendent
2:15 – 2:30	Health Break	
2:30 – 2:45	Overview of the Activity/ Objective Setting	Mario B. Maramot, PhD OIC- Chief, SGOD
2:45 – 4:00	Presentation of 2025 DRRM Program Implementation Highlights (Division Level)	James Angelo T. Año PDO II- DRRM
4:00- 4:30	Open Forum	
4:30- 5:00	Administrative Announcement/Reminders	TWG
2nd Day		
8:00-8:30	Management of Learning	Assigned Group
8:30-10:00	Workshop 1: Review of School DRRM Accomplishments and Challenges	James Angelo T. Año PDO II- DRRM
10:00-10:30	Health Break	
10:30-12:00	Plenary Sharing of Workshop Outputs	Group Presenters



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
SCHOOLS DIVISION OF BATANGAS

12:00- 1:00 pm	Lunch	
1:00-1:30	Mindfulness Exercises	Program Facilitator
1:30-3:00	Presentation Proper: Best Practices from CD 1 Sub-Offices	Sub-Office DRRM Focal
3:00- 3:30	Health Break	
3:30- 4:30	Presentation Proper: Best Practices from CD 2 Sub-Offices	Sub-Office DRRM Focal
4:30- 5:00	Administrative Announcement/Reminders	TWG
3rd Day		
8:00-8:30	Management of Learning	Assigned Group
8:30-10:00	Presentation Proper: Best Practices from CD 3 Sub-Offices	Sub-Office DRRM Focal
10:00-10:30	Health Break	
10:30-12:00	Presentation Proper: Best Practices from CD 4 Sub-Offices	Sub-Office DRRM Focal
12:00- 1:00	Lunch	
1:00-2:00	Open Forum	
2:00- 3:15	Action Planning and Presentation of 2026 DRRM Program	James Angelo T. Año PDO II- DRRM
3:15- 3:30	Health Break	
3:30- 5:00	Closing Program - Ways Forward - Closing Message -Distribution of Certificates	TWG ASDS Dr. Rhina O. Ilagan
4th Day		
8:00- 9:00 am	Travel Period	
9:00-10:00	Overview of Gawad KALASAG Journey (Presentation on DRRM innovations, initiatives, and strategies leading to the award)	Host/ Gawad Kalasag Awardee
10:00- 12:00nn	Site Tour / Learning Walk	Host/ Gawad Kalasag Awardee
12:00-1:00 pm	Lunch	
1:00-2:00 pm	Open Forum (Action Points for School-Based DRRM Strengthening in Batangas)	TWG
2:00-3:00pm	Synthesis and Agreement Closing Program	TWG



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 REGION IV-A CALABARZON
 SCHOOLS DIVISION OF BATANGAS

Annex B

LIST OF PARTICIPANTS

	Name	Position/ Designation	Section/ Unit
1	Marites A. Ibañez, CESO V	Schools Division Superintendent	OSDS
2	Jofit P. Dayoc, CESE	OIC- Asst. Schools Div. Superintendent	OSDS
3	Rhina O. Ilagan, CESE	OIC- Asst. Schools Div. Superintendent	OSDS
4	Mario B. Maramot, PhD	OIC-Chief Education Supervisor	SGOD
5	David M. Nuay	Chief Education Supervisor	CID
6	James Angelo T. Ano	Project Development Officer II- DRRM	SGOD
7	Jericho D. Andal	Administrative Support II-DRRM	SGOD
8	Alfred James A. Ellar, PhD	Education Program Supervisor I	CID
9	Noah P. Duque	Education Program Specialist II	SGOD
10	Jesusa DC. Perez	Education Program Specialist II	CID
11	Rosemarie J. Gonzales	Project Development Officer I	SGOD
12	TBD	Nurse II	SGOD
13	TBD	Nurse II	SGOD
14	TBD	Nurse II	SGOD
15-48	34 School Heads	Sub-Office DRRM Focal Persons	Sub-Office
49-72	24 Project Development Officer I	School DRRM Coordinators	Sub-Office
73-76	4 Public Schools District Supervisor	CD 1-4 Representatives	Sub-Office
Nothing follows			



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REGION IV-A CALABARZON
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Annex C

PROGRAM MANAGEMENT STRUCTURE

I. Executive Committee

Chairperson:	MARITES A. IBANEZ, CESO V Schools Division Superintendent
Co-Chairpersons:	JOFIT P. DAYOC, CESE OIC- Assistant Schools Division Superintendent
	RHINA O. ILAGAN, CESE OIC- Assistant Schools Division Superintendent
Member:	MARIO B. MARAMOT, PhD OIC- Chief Education Supervisor, SGOD
Program Proponent:	JAMES ANGELO T. AÑO Project Development Officer II Disaster Risk Reduction and Management

II. Division Technical Working Group

Chairperson	JAMES ANGELO T. AÑO
Program Facilitator	JESUSA DC. PEREZ
QATAME Associate	NOAH P. DUQUE
Documenter	ROSEMARIE J. GONZALES
Training Support Staff	
a. ICT	JOHN LHESTER GABO
b. Secretariat	JERICO D. ANDAL
Medical Staff	(3) TBD c/o Dra. Cadano